

# FCS After School Program 2011-2012

## What You Need to Know.....

- The FCS After School Program is offered to all enrolled elementary and middle school students. To enroll you must complete all of the required registration forms and pay a one-time registration fee of \$45.00 at the time of enrollment. Program payment for registered students may be done on a yearly basis (\$2,500.00), a weekly basis (\$75.00), or daily basis (\$18.00). Weekly and monthly reservations may be made by downloading the reservation calendar from the website and turning it in with payment by the 1<sup>st</sup> of the month. The non-registered Drop-In rate is \$30.00 per day, \$10.00 per hour with a (2 hour minimum). Please turn in all forms in the elementary school office and make checks payable to Fellowship Christian School with a notation for After School Program.
- Registered students will be escorted to the After School Program room when his/her class is dismissed in the afternoon. They will have snack and provide time for homework. Students without homework will play board games, do crafts or read. At 4:15 they will have playground time, weather permitting. From 5:15 until dismissal other games and fun activities, art projects, etc. will be available as well as additional homework time.
- The After School program will be provided every full day that school is in session. The program **will not** operate on weekends, during school holidays, breaks or vacation (i.e. Christmas Holidays, Spring Break and Summer Vacation). The After School Program will not be available on early release or teacher workdays. **When FCS is closed for inclement weather, the FCS After School Program will not be available.**
- Last minute "Drop-In" is available for families who have a last minute need. To take advantage of this service you must send an email to both [afterschool@fcspaladins.org](mailto:afterschool@fcspaladins.org) and your child's/children's teacher(s) **before 2:00 P.M.** that day. The email must state the name of the person you are authorizing to pick up your child/children, and include a cell phone number for **(a.)** the person authorized to pick up, **(b.)** you the parent, **(c.)** and the name and phone number of an emergency contact. The **Drop-In rate of \$30.00 per day, \$10.00 per hour (2 hour minimum) will apply.**
- You may call Leasa Jones **(678-347-6293)** or Candi Jenkins **(678-386-8788)** if you need to get in touch with your student or After School Program personnel between 3:00 P.M. and 6:00 P.M.
- All forms required for registration along with the weekly/daily reservation calendar may be downloaded from the school website and turned in with payment attached to the elementary school office. There will also be a registration table at the Back to School Bash, and at the PTF meeting on the first day of school.
- Students must be picked up promptly by 6:00 P.M. Late fees of \$1.00 per minute will be charged beginning at 6:01 P.M. in addition to regular program fees.

Please email any other questions or concerns to [afterschool@fcspaladins.org](mailto:afterschool@fcspaladins.org). We are looking forward to serving you this school year!