Instructions to Join Google Meet (Live Classes Only)

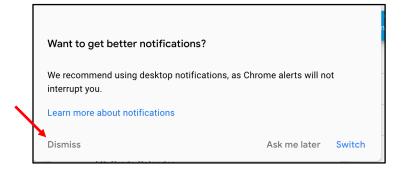
- 1. Check your email for a calendar invite from your teacher.
- 2. Open the invite:

to me 👻	Science: 1st Period Live Agenda			
19	View on Google Calendar	Thu Mar 19, 2020		
Thu 🔽	When Thu Mar 19, 2020 9am - 10am (EDT)	No earlier events		
	Who The guest list is not available	9am Science: 1st Period Live		
	Yes Maybe No More options	No later events		
You have been invited to the following event.				
Science: 1st	Science: 1st Period Live			
When Th	When Thu Mar 19, 2020 9am – 10am Eastern Time - New York			
Joining info Join Hangouts Meet meet.google.com/psx-syver-skh				
Jo	pin by phone			
+1	1 352-508-7036 (PIN: 180324833)			
Calendar s.a	arena.lauen@fcsweb.org			
Who (Guest list has been hidden at organizer's request)				
Going (<u>s.arena.la</u>	auen@fcsweb.org)? Yes - Maybe - No more options »			
Invitation from Goo				
You are receiving the				
rou are receiving tr				
To stop receiving th				

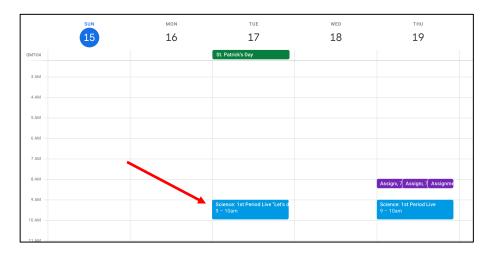
- 3. Click "Yes".
- 4. The invite will open. Click "Save", and your student Google Calendar will open. Did you know you have a calendar? ☺

		<u> </u>
×	Science: 1st Period Live	Save More actions *
	Mar 19, 2020 9:00am to 10:00am Mar 19, 2020 Time zone	
	All day Does not repeat	RSVP: Yes 👻 Add note / guests
	Event Details Find a Time	Guests Rooms
0	Add location	A The full guest list has been hidden at the organizer's request.
₽	Join Hangouts Meet vet for the state of the	S.arena.lauen@fcsweb.org
Ļ	Notification * 10 minutes * X	
	Add notification	
Ō	6th Grade Calendar 📃 👻	
Ċ	Busy * Default visibility * ⑦	
=	B I <u>U</u> ≡ ≡ c⇒ X	
	Add description	

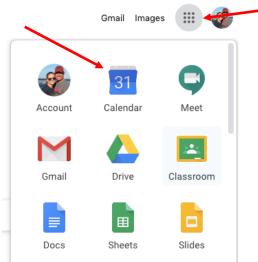
5. This may pop up. You can click "Dismiss", or ask your parents their preference.



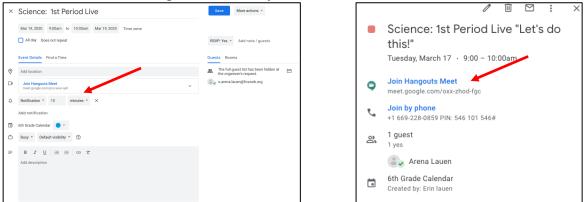
6. After you save, the class should appear on your calendar.



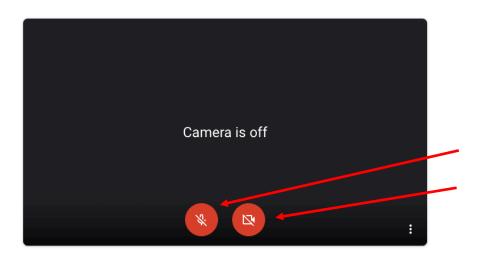
7. On the day of your live class, click the calendar icon (find calendar in your Google Suite "dots" at the top right of your Chrome browser). You should try logging in 5 minutes before class starts.



8. Click on "Join Hangouts Meet" to join the class. It could look like either of these:



9. Be aware that the microphone and video are automatically on. Click each individually to turn them off.



10. To join the classroom, click "Join now" and you will enter the online classroom.

